

MEDI-CAPS LIMITED

Regd. Office and works:

Mhow - Neemuch Road, Sector 1, CIN: L70100MP1983PLC002231
Pithampur - 454775, Dist. Dhar
Madhya Pradesh, India

Ph:- 07292-256205

Fax:- 0731-4041435

E mail:- investors@medicaps.com

Web site:- www.medicaps.com

MCL/CS/2021-2022

Date: 07th October, 2021

By hand/-

To,
Mr. Abhishek Kumar
ACS: 36699
19-20, Swarn Vatika Colony,
Vandna Nagar Main Road,
Indore (M.P.) - 452001

SUB.: APPOINTMENT AS THE COMPANY SECRETARY (CS) & COMPLIANCE OFFICER (KMP) OF THE COMPANY.

Dear Sir,

We are pleased to inform you that the Board of Directors of the Company at their meeting held on 07th October, 2021 has approved your appointment as the Company Secretary (CS) & Compliance Officer (KMP) of the Company w.e.f. 08th October, 2021.

The detailed terms and conditions shall be provided on your joining to the position as the Company Secretary & Compliance officer (KMP) of the Company and you shall look after Compliance of the Companies Act, 2013 and other allied laws and rules made there under.

You are requested to confirm your acceptance for our further needful and records.

Thanking You,
Yours Faithfully,


For, **MEDI-CAPS LIMITED**



RAMESH CHANDRA MITTAL
CHAIRMAN & DIRECTOR
DIN: 00035272



I accept the Appointment and agree to join my duties as Company Secretary, Compliance officer & Key Managerial Personnel of the company w.e.f. 08th October, 2021 and authorize the Management to file Form MGT-14 and DIR-12 to the Registrar to that effect.



ABHISHEK KUMAR
COMPANY SECRETARY
& COMPLIANCE OFFICER
ACS 36699

*Corporate Office: 201, Pushpratna Paradise 9/5 New Palasiya,
Opposite UCO Bank, Indore (M.P.) 452001
Contact No: 0731-4028148*